

APPLICATION TO RENEW CoC FUNDING

Purpose: All Project Sponsors of HUD CoC grants (Direct Grantees and Sub-Recipients) must submit an application for funding to the local Continuum of Care (CoC) to be considered for inclusion in the local application for funding that will be submitted to HUD.

Information submitted by the Project Sponsor will be used to 1) Certify compliance with funding terms published in HUD's NOFO; 2) Provide information for the project performance scores that will be used by the CoC Project Evaluation and Selection Committee to rank projects in order of priority funding in the CoC application submitted to HUD; 3.) Provide information for the project application that will be submitted in HUD's esnaps application system.

Additional information for project performance scores will be obtained from HMIS and CoC records as indicated in the **Project Scoring Key** that is posted on UNITY's Local Competition website www.coc.unitygno.org.

Instructions: Complete all blank information and revise any information that is inaccurate.

Organization Name: _____

Type of Organization:

Non-profit 501(c)3 Faith-based Organization Local Government Entity Other:

Project Name: _____

FY24 Project #: _____ **FY24 Funding Amount** _____

Expiring Project Type: PSH RRH TH-RRH SSO HMIS SH

Name and Title of Person Completing Form: _____

Email and Phone Number: _____

Renewal Options for PSH programs:

- I understand that if this PSH project is not scored in the top 30% of funding, the project will be submitted as a Transitional Grant application to convert to a Transitional Housing program.
- My agency submits this application to Transition to a Transitional Housing Program.

Renewal Option for RRH and Joint Component TH-RRH programs:

- This application is submitted to transition the project to a Transitional Housing Project to meet the funding priorities of the NOFO and promote self-sufficiency in our community.

Local CoC Project Application is due to UNITY via email to proposals@unitygn.org

no later than 12:00 p.m. noon on December 15, 2025

Applicants will receive 5 bonus points for submission of a complete application

on Dec. 11, 2025 with all required attachments.

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Section 1: Required Information and Certifications

A. Certifications for All Applicants:

Yes No Code of Conduct is listed on HUD e-library www.hud.gov/hud-partners/grants-code-of-conduct

If No, Code of Conduct must be **attached** with submission of local project application.

Yes Project will meet expenditure standards by submitting requests for reimbursement within 30 days of the end of the each month.

Yes Project will meet project utilization of at least 90% each quarter measured by number of people in housing

Yes CoC funding will not subsidize or facilitate racial preferences for employment or program participation.

Yes CoC funding will not conduct activities that rely on or otherwise use a definition of sex as other than binary in humans.

Yes CoC funding will not be used to fund, promote, encourage, subsidize or facilitate the use of illicit drugs.

Yes CoC funding will not be used to fund projects or organizations that operate drug injection or safe consumption sites.

Yes Project sponsor will comply with other terms of funding in the FY25 CoC NOFO in addition to all applicable regulations and executive orders.

Yes CoC funded program does not deny service to survivors, does conduct safety planning, and follows VAWA policies of the CoC and HUD to minimize trauma. **(scored)**

Yes Project sponsor will provide at least 25% matching funds or services for CoC funding as required.

(Attach Match commitment letter.)

A. Transitional Housing Projects (Complete for all PSH, RRH, and Joint Component TH-RRH Projects):

Yes No Behavioral health treatment will be available on-site.

Yes No Substance use treatment will be available on-site. **(scored)**

Yes No Project will provide substance use treatment for people experiencing homelessness.

Yes No Project will provide sober housing for people in recovery

Yes No Project will provide on-site behavioral health treatment and wrap-around services.

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Yes No Project has a partnership with a Community Behavioral Health Center (**Attach documentation**)

Attach [Project Services Sheet](#) indicating whether each will be provided by the agency, partner agency (through written agreement), or other agency in the community.

Transition Project Certifications:

- Yes The project will provide 40 hours/week of customized services for each participant with a pro-rated amount of services for people who are employed. (**scored**)
- Yes Project Participants are required to participate in supportive services. Must submit documentation through a Participation Agreement, Occupancy Agreement, or similar documentation. (**scored**)
- Yes My agency has experience operating a Transitional Housing Program that provides housing assistance and services on a time-limited basis. **Attach a narrative with a brief description.**
- Yes My agency has a plan in place to ensure that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income. .
- YES The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.

Programs Serving Families with Children Certifications:

- Yes No Program works with child care organizations to facilitate employment for parents who are experiencing homelessness. (**Attach documentation**) (**Scored**)
- Yes No Program has a written agreement with an organization that provides education support and services for children ages 0-5 like public pre-k, head start, child care, home visiting, etc. (**Attach agreement**) (**scored**)
- Yes No Program works with McKinney-Vento School Liasons to ensure educational needs are being met for school age children and young adults.

Coordinated Entry and Outreach Certifications:

- Yes No Facilitates housing for people who are in/were in homeless encampments.
- Yes No Partners with first responders and law enforcement to increase housing and service engagement.
- Yes No Work with law enforcement, first responders and governments to reduce encampments and public drug use.
- Yes No Prevents and minimize trauma for women who are victims of DV/trafficking.

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Section 2: INFORMATION FOR PROJECT SCORING

A. Provision of Supportive Services and Decreasing Trauma for Survivors (20 possible points)

Project applicants will receive five (5) points for each area in which they will meet funding priorities of the CoC with a maximum of 20 points for this section.

Yes No Program participant agreement requires participation in supportive services

Yes No Project will provide substance use treatment on -site.

Yes No Agency has a written agreements with provider that meets educational needs of young children.

Yes No Project will provide at least 40 hours/week of robust supportive services to each participant weekly.

Yes No Program serves survivors, conducts safety planning, and follows VAWA policies of the CoC and HUD to minimize trauma.

B. Deploying Additional Resources (15 possible points)

Submit letter of commitment or MOU of resources leveraged for this project from non-CoC funding of amounts not committed towards required matching funds.

1. Housing Resource Leverage

Source of leverage: _____ # Units: _____

Project Participants expected to be assisted: _____

2. MOU with Health Care, Mental Health or Recovery Services

Source of Leverage: _____ Amount: \$ _____

Project Participants expected to be assisted: _____

3. Leverage for Other Supportive Services (not included above)

Source of Leverage: _____ Amount: \$ _____

Project Participants expected to be assisted: _____

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C. Cost Effectiveness and Cost Per Positive Housing Outcome

Cost effectiveness is determined by the cost per positive outcome based on the CoC funding amount divided by total positive outcomes to determine the cost per positive outcome. Input into the scoring sheet the total amount of CoC funding for FY24 on the first page of this application.

Section 3: Project Performance Analysis

Each Renewal and Transition Project providing Housing Services (PSH, TH, SH) will be evaluated and prioritized based on a project performance score using the 2025 Performance Analysis Scoring Key for CoC Housing Projects using objective criteria from the HMIS generated APR and data submitted below. Additional attachments must be submitted for some indicators in order to receive full scoring points.

Submit Scoring information below using the [Scoring Form](#) link which is also available at www.coc.unitygno.org/application-information/renewal-projects/

| Indicator | Data Source | Maximum Possible Points |
|--|----------------------------------|-------------------------|
| 1. Returns to Homelessness | APR | 25 |
| 2. Employment Income Growth | APR | 40 |
| 3. Permanent Housing Placement/Retention And Exits to Independence | APR | 50 |
| 4. Access to Mainstream Resources | APR and Local Competition Report | 40 |
| 5. CoC Participation | Local Competition Report | 10 |
| 6. HMIS Data Quality | APR | 5 |
| 7. Severity of Barriers of Participants and Serving Priority Populations | APR | 30 |
| 8. Utilization and Cost Effectiveness | Project Budget and APR | 40 |
| 9. Provision of Supportive Services and Decreasing Trauma for Survivors | Local Project Application | 20 |
| 10. Deploying Additional Resources | Local Project Application | 15 |

The scores calculated through the Project Performance Scoring Sheets will be reviewed for accuracy and corrected as needed based on the data submitted with this application, APR data and CoC Local Competition Reports. Applicants will receive any corrections to project scores prior to the final project performance rankings with instructions about how to appeal.

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Bonus Points- Early Submission (5 points)

Applicants are encouraged to submit renewal applications prior to the deadline. Project applications will receive 5 bonus points for early submission of the completed application with all attachments by **December 11, 2025**. Bonus points will NOT be awarded for submissions that are incomplete or do not have all the attachments.

Bonus Points-Supporting Self-Sufficiency (5 points)

PSH project applicants will receive 5 bonus points for requesting a transition grant to change component to Transitional Housing. Project will be placed in tier 2.

REQUIRED ATTACHMENTS

This project renewal application to the CoC will not be considered completed unless submitted with the attachments listed below. Resources and samples are available at www.coc.unitygno.org:

Required Attachments:

- Local CoC Renewal Application (this form) Signed and Dated
- Annual Progress Report (APR) for time period of July 1, 2024 – June 30, 2025 generated from HMIS or HMIS comparable database.
- Project Performance Scoring Sheet ([Submit via Google Form](#))
- Documentation of required match commitment for the renewal project for the 2025 – 2026 operating year.
- Documentation non-profit status or government agency.
- Drug-free workplace Certification ([HUD form 50070](#))
- Code of Conduct- submit evidence of submission to HUD or inclusion in [HUD elibrary](#).
- Occupancy Agreement or Participation Agreement that demonstrates required participation in Supportive Services
- Project Services Sheet - indicates services provided by the agency, partner agency (through written agreement), or other agency in the community.

Transition Grant Applicants

- Budget For Transition to Transitional Housing Component (Required for TH, TH-RRH)
- Brief narrative indicating experience operating a Transitional Housing Program that provides housing assistance and services on a time-limited basis.

Optional Attachments

- Letter of Commitment or MOU to demonstrate leverage of healthcare, substance use treatment, housing or other leveraged resources.
- Letter of Commitment or MOU to demonstrate partnership with a Community Behavioral Health Center

***Direct Grantees of CoC funds who are not sub-recipients through UNITY must ALSO complete and submit the application in ESNAPS.**

Additional information and resources are available at www.coc.unitygno.org or send a request via email to: jbrantner@unitygno.org or kmorris-landry@unitygno.org.

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This application for funding is submitted to UNITY of Greater New Orleans for review and approval by the CoC Evaluation and Project Selection Committee for consideration to be included in the FY2025 CoC NOFO. The information submitted will be used by the CoC Evaluation and Project Selection Committee to score and rank projects for the project prioritization listing submitted to HUD using the process approved by the CoC Governing Council. All information submitted to the CoC for funding is subject to monitoring from HUD and UNITY.

I certify that all information submitted with this application, including the information in all attachments and HMIS Reports (APR), is accurate and correct.

Organization Name: _____

Project Name: _____

FY24 Expiring Project Number: _____

FY24 Amount for Renewal \$ _____

Executive Director Signature: _____ Date: _____

Name: _____

Title: _____

Return completed CoC Renewal Application with all attachments

NO LATER THAN noon on **December 15,2025**

via email to proposals@unitygno.org

If you have any questions or if you have any problems with the submission, please contact Jonathan

Brantner, Contracts Manager at jbrantner@unitygno.org or Kenya Morris-Landry at kmorris-landry@unitygno.org

or call 504-821-4496 Ext: 1005 or 1010